Responsibility matrices

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project Activiity/ laptops App | Project manager | Consultant | Architect | Contractor | Client |
| Define functional and aesthetic needs | I | I | C | I | R |
| Assess risk | A | R | I | C | I |
| Define performance requirements | A | R | I | I | I |
| Create design | A | C | R | I | C |
| Execute construction | A | C | C | R | I |
| Approve construction work | I | I | C | C | R |

Responsible : R

Accountable : A

Consulted : C

Informed : I